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MINUTES
of the Planning Advisory Committee
held on Monday 20th November 2023 at 7.00pm
at
Warminster Civic Centre, Sambourne Road,
Warminster BA12 8LB

Membership:

| | | | |
|---|---|-----------------------------|---|
| Cllr Allensby (West) | * | Cllr Jones (East) | A |
| Cllr Fraser (West) | * | Cllr Robbins (East) | A |
| Cllr Jeffries (North) Chairman | * | Cllr Syme (Broadway) | A |
| Cllr Keeble (West) Vice Chair | * | | |

Key: * Present A Apologies AB Absent

In attendance:

Officers: Judith Halls (Deputy Town Clerk) Patsy Clover (Committee Clerk)

Unitary Councillors: None

Members of the press: None

Members of the public in attendance: None

PC/23/053 Apologies for Absence

Apologies were received and accepted from Cllrs Jones, Robbins, and Syme.

PC/23/054 Declarations of Interest

There were no declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

PC/23/055 Minutes

PC/23/055.1 The minutes of the meeting held on Monday 16th October 2023 were approved as a true record and signed by the chairman.

PC/23/055.2 There were no matters arising.

Signed.....Date.....



PC/23/056 Chairman's Announcements

The Chairman, Cllr Jeffries, made the following announcements:

- 3 High Street – Wiltshire Council have served an enforcement notice on the owners of the property to improve the safety of the scaffolding.
- Westbury Road – it has been decided not to submit a request for a judicial review following Wiltshire Council's approval of the planning application made by Barratts.

PC/23/057 Questions

There were no questions submitted by members before the meeting.

PC/23/058 Public Participation

There was no public participation.

PC/23/059 Reports from Unitary Authority Members

There were no reports submitted from unitary councillors.

PC/23/060 Planning Applications

[PL/2023/08644](#) Proposed single storey extension and loft conversion.19 Smallbrook Road, Warminster, BA12 9LL.

It was resolved that there was no objection to the application.

[PL/2023/08878](#) Dropped kerb. 11A Portway, Warminster, BA12 8QG.

Members objected to the application on the grounds of safety concerns over access to the property and vehicles reversing.

[PL/2023/09059](#) Remove and replace existing front porch on side elevation. 14 Shelley Way, Warminster, BA12 8EL.

It was resolved that there was no objection to the application.

[PL/2023/07778](#) Demolish existing rear utility and snug, replace with single storey rear extension. Convert garage to include access door and window. 4 Shelley Way, Warminster, BA12 8EL.

It was resolved that there was no objection to the application.

[PL/2023/08899](#) The installation of internally illuminated signage to comprise; 1 no. white acrylic "McDonald's" letterset and 1 no. yellow acrylic "Golden Arch". Unit 2, Castlemore Retail Park, Warminster, BA12 9FE.

It was resolved that there was no objection to the application.

[PL/2023/08898](#) Minor reconfiguration of shop front to include new entrance doors, additional access door and replacement glazing. Installation of HVAC to the rear of the building. Unit 2, Castlemore Retail Park, Warminster, BA12 9FE.

It was resolved that there was no objection to the application.

Signed.....Date.....

[PL/2023/08517](#) Removal of condition 5 and variation of conditions 7 and 8 of 17/05359/FUL – relating to the removal of hedgerow and location of entrance gates. 99 Boreham Road, Warminster, BA12 9JY.

It was resolved that there was no objection to the removal of condition 5 and variation of conditions 7 and 8 of 17/05359/FUL.

[PL/2023/02892](#) Demolition of existing industrial building and erection of three town houses – reapplication of [14/02782/FUL](#). Auto Services, Carsons Yard, East Street, Warminster, BA12 9NA.

It was resolved that there was no objection to the application.

[PL/2023/09276](#) Installation of external wall insulation to service family accommodation. See Planning Archetype document for full address list. 67-287 (odds only), Goodwin Close, Warminster, BA12 0DE.

It was resolved that there was no objection to the application.

[PL/2023/08051](#) Listed Building Consent Work to existing boundary wall to provide 2 off street parking bays. This application has been re-started, due to a change in the red outline location plan. 30 Portway, Warminster, BA12 8QD.

It was resolved that there was no objection to the application.

[PL/2023/07879](#) Work to existing boundary wall to provide 2 off street parking bays. This application has been re-started, due to a change in the red outline location plan. 30 Portway, Warminster, BA12 8QD.

It was resolved that there was no objection to the application.

[PL/2023/09745](#) Proposed new dwelling. Land south of 84 Westleigh, Warminster, BA12 8NJ.

It was resolved that there was no objection to the application.

[PL/2023/09299](#) Rear flat roof dormer with uPVC cladding. Cantilevered balcony accessed via French doors. 3 Velux windows and 1 Velux cabrio window to façade. Obscured glazed window to north facing gable in new stairwell. 35 Luxfield Road, Warminster, BA12 8NJ.

It was resolved that there was no objection to the application, but a request is to be made to Wiltshire Council to be cognisant of comments from neighbours regarding the balcony.

PC/23/061 Tree Applications (for noting)

[PL/2023/09165](#) Consent under Tree Preservation Orders - T1 Sweet Chestnut tree – reduce the main stem by up to 5 metres back to the more vigorous lower branches. 4 Teichman Close, Warminster, BA12 9HY.

Noted.

Signed.....Date.....

[PL/2023/09088](#)

Notification of proposed works to trees in a conservation area – T1 – fell ash tree. Princecroft CP School, Princecroft Lane, Warminster, BA12 8NT.

Noted.

[PL/2023/09542](#)

Notification of proposed works to trees in a conservation area – T1 – birch tree – reduce the height by two metres and the lateral branches by up to one metre. 2 West Street, Warminster, BA12 8JJ.

Noted.

PC/23/062 Communications

Members resolved to ask the Town Clerk to issue a press release regarding 3 High Street, and that Cllr Keeble would act as spokesperson.

Meeting closed at 7.33pm

Next meeting Monday 11th December 2023.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Signed.....Date.....